

**ON BUILDER /APPLICANTS LETTER HEAD**

**FORM "A"**

To,  
Electrical Inspector ,  
Industries , Energy, labour & Mining Department,  
.....,  
.....Pin-.....

1	Name and full Address of Owners	_____ _____ _____ Taluka _____, Dist _____, Pincode _____
2	Name & Address of the Agent / or Owner if any	No
3	Name & Full Address of the premises where the lift is to be erect or for making addition /alteration	_____ _____ _____ Taluka _____, Dist _____, Pincode _____
4	Whether License has been previously granted (Details to be given)	Yes/No
5	Name & Address of the Firm who will install the lift or make addition /alteration	M/s.....ELEVATORS
6	Type and make of lift proposed to be erected (A sketch of the lift & Erection Plan should be attached)	.....make (Passenger/Goods/Automobile/Home)
7	The maker's/designer's rated capacity in weight	_____ Kgs.
8	The rated maximum speed of the Lift Car	_____ Mtr/Sec
9	The maximum number of passenger including the lift operator which the lift can carry.	_____ Passenger
10	The total wt. of the lift carrying maximum load	_____ Kgs.
11	The weight of the Counter weight	_____ Kgs.
12	The number, description, and size of the supporting cable	_____Nos, _____mm , 8/19 DIA
13	Bottom Clearance	_____ mm
14	Top Clearance	_____ mm
15	Details of the Construction of the overhead agreement with wt. & sizes of the beams	As per detailed drawing attached

Name & Signature of the applicant

**ON ELEVATORS COMPANY LETTERHEAD**

**DATE-**

**FORM A-1**  
**(SEE RULE-3)**

**To**  
**Electrical Inspector,**  
**Industries, Energy, labour & Mining Department,**  
.....,  
.....**Pin-**.....

**Dear Sir,**

**We hereby declare that we undertook & completed all the contract of installation of lifts for which permission was granted under the Bombay Lifts Act 1939, prior to six months from the date of this declaration. We also declare that all the completed lifts installations have been duly inspected by the inspector of the lifts and defects pointed out by them has been complied with. All the lifts installed by us have been handed over to the respective owners.**

**At present we have ..... lifts at installation Stage**

.....  
**Signature of the Lift  
installation Contractor**

Scrutiny form/ Check list for permission to erection of lift

Name and Address of the Lift Owner : \_\_\_\_\_

Address of the Lift Installation : \_\_\_\_\_

Name Of the Lift Contractor : \_\_\_\_\_

**General**

1. Intent : New / Replacement / Modernization of Lift Installation
2. Type of Lift : Passenger / Goods / Automobile / Home / Hospital
3. Types of Drive : Geared Motor / Gearless Motor / Hydraulic Pack
4. Location of Lift Machine : MR type / MRL type
5. Rated Car Carrying Capacity : ..... Kg ..... Persons
6. Speed of the lift : ..... MPS S/s, D/s, V/s
7. No. of floors with stops and Landing : G + Stops - Landing -
8. Type of Control : Ordinary / Down Collective / Full Collective
9. Height of the Bldg. up to terrace Floor level : ..... Mtrs.
10. If the height of the building is more than 24 Mtrs. **Fire / Non Fire**

Fire Lift Permission No.

**Lift Pit**

1. Size of lift pit : ..... mm (W) X ..... mm (D) X ..... mm (H)
2. Whether ladder is provided in the lift pit if pit depth is more than 1500 mm : N.A / Provided
3. Type of Buffer : Spring / Rubber / Oil-Hydraulic
4. Buffer height for pit floor and Qty : **A)** Car – Qty ..... X ..... mm **B)** Cwt – Qty ..... X ..... mm
5. Bottom Run by : **A)** Car ..... mm **B)** Cwt..... mm
6. Any basement below the lift pit : Yes /No

If yes Whether OSG is provided for Cwt : Yes

**Car**

1. Car Enclosure : M.S. / S.S / Wooden + Glass
2. Type of the car gate : Manual / Auto Ms / Ss  
Coll / Swing / Telescopic /COPOD
3. Type of the landing gate : Manual / Auto Ms / Ss Coll / Swing / Telescopic /COPOD
4. Clear Entrance of the landing Gate : ..... mm (W) X ..... mm (H)
5. Actual inside size of car : ..... mm (W) X ..... mm (D) X ..... mm (H)

6. Actual inside car area : .....Sq. Mtrs.  
 7. OLD Device : Yes  
 8. ARD/DG/UPS : Yes

**Lift shaft / Car Top**

1. Car Top Clearance : .....mm  
 2. Space between the car and shaft wall : Left ..... mm, Right ..... mm  
 3. Type of the lift shaft enclosure : R.C.C / Brick work  
 4. Size of T guides for the car : ..... mm X ..... mm X.....mm  
 5. Size of T guides for the counterweight : ..... mm X ..... mm X.....mm

**Machine Room**

- Location of Driving Equipment : **MR / MRL**
1. Size of the machine room : ..... mm (W) X ..... mm (D) X..... mm (H)  
 2. Machine room door opening : ..... mm (W) X..... mm (H)  
 3. Ventilation : Ok  
 4. Height of M/c room above platFORM :.....mm (H)  
 5. Limit switchers : .....  
 6. Main and light switch position : .....  
 7. Governor : .....  
 8. Space around the machine : .....  
 9. Windows : .....  
 10. Space around the controller : .....  
 11. Arc of Contract : .....  
 12. Technical data of main ropes : ..... Nos ..... mm dia per rope,  
 13. : construction ..... 14. Technical data of main belt : ..... Nos. .... mm X ..... mm  
 15. Independent entrance from top lift landing to lift machine room :

Assistant Electrical Inspector

Electrical Inspector

Division

Division



महाराष्ट्र शासन

उद्योग, ऊर्जा, कामगार व खनिकर्म विभाग,  
अधीक्षक अभियंता, \_\_\_\_\_ यांचे  
कार्यालय



Email ID – \_\_\_\_\_

कार्यालयीन पत्ता

दूरध्वनी क्रमांक :- \_\_\_\_\_

क्रमांक – \_\_\_\_\_ Annexure C प्रमाणे \_\_\_\_\_

दिनांक – / / २०२५

प्रति,

मालकाचे नाव व पत्ता

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

विषय – नवीन उद्दाहन क्र. \_\_\_\_\_ उभारणीस परवानगी देण्याबाबत.

पत्ता \_\_\_\_\_

संदर्भ- \_\_\_\_\_ अर्ज तपशील \_\_\_\_\_

महोदय,

आपण विद्युत निरीक्षक \_\_\_\_\_ यांना सादर केलेल्या नमुना “अ” मधील अर्जाच्या संदर्भात आपणास कळविण्यात येते की, महाराष्ट्र उद्दाहन अधिनियम (१९३९ चा क्रमांक १०) मधील कलम – ४ अन्वये आपणास \_\_\_\_\_ संपूर्ण पत्ता \_\_\_\_\_ या ठिकाणी नवीन उद्दाहन क्रमांक \_\_\_\_\_ बसविण्यासाठी याद्वारे खालील अटीच्या अधीन राहून परवानगी देण्यात येत आहे.

- सदर परवानगी दिनांक 1 पासून 2 (६ महिने कालावधी) पर्यंत ग्राह्य राहिल.
- दिनांक 2 पर्यंत उद्दाहन बसवून झाले नाही तर हा कालावधी वाढवून घेणे बंधनकारक आहे.
- दिनांक 1 पूर्वी जर उद्दाहन बसविण्यास सुरवात केली असल्यास कायदेशीर कारवाई करणे भाग पडेल.
- सदर परवानगी ही \_\_\_\_\_ थांब्यासाठी वैध राहिल.

विद्युत निरीक्षक, \_\_\_\_\_

( ----- )

अधीक्षक अभियंता

\_\_\_\_\_ प्रादेशिक विद्युत निरीक्षण मंडळ \_\_\_\_\_

उद्दाहन बसविण्याचे काम महाराष्ट्र उद्दाहन नियम १९५८ मधील तरतुदीनुसार पूर्ण करण्यात यावे. उद्दाहन उत्पादक बसविणारे ठेकेदार यांनी महाराष्ट्र उद्दाहन अधिनियम १९३९ व महाराष्ट्र उद्दाहन नियम १९५८ खालील कोणत्याही तरतुदीचा भंग केल्यास त्यांचे विरुद्ध महाराष्ट्र उद्दाहन अधिनियम १९३९ च्या कलम १३ नुसार कारवाई करण्यात येईल.

**DRAFT BELOW FORMAT ON BUILDER /APPLICANT LETTERHEAD (1 COPY PER LIFT)**

**FORM B for  
{See Section 5 and rule 4(1)}**

Notice intimating the completion of the work of a lift and application for a license to work the lift.

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TO,  
Electrical Inspector,  
Division

Subject - Erection of lift at the (premises) **SITE ADDRESS:**

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Dear Sir,

With Reference to letter No. .... Dated ..... from the Superintending Engineer, **Circle**, by which permission has been granted to install a lift at the above named premises, I/We have to state that the work of installation of the lift was completed on.....20.... We further request that the license for working the lift may be granted. The work of erection of the lift has been carried out in accordance with the Bombay Lift Rules 1958.

A fee of Rs. ....has been paid into Government Treasury at and a challan for that amount is enclosed

Yours faithfully,

(Signature of the owner or owners of the premises)

ON LIFTS CONTRACTOR LETTER HEAD

**"FormB1"**  
**{SeeRule4 (1)}**

Electrical Inspector, **Division**  
**EI office address**

Dear Sir,

Subject: -Lift(s) at:

Ref: Our Contract No.....dated ...with .....M/s .....Lifts at .....

Sir,

We, **Lift Company name (LIKE OTISELEVATORCO. (I)LTD .....ETC)**.having undertaken the work of installation of the electrically driven passengers/ lift/s at the premises.....**,MAHARASHTRA and** having completed the installation of said lift/s, hereby certify that the work of Installation of the lift/s complies with the provisions of the Mumbai Lifts Rules, 1958 as they stand at present. We further certify that the lift installation is ready for inspection, which is required to be made for the purpose of issuing a license, under the Maharashtra Lifts Act, 1939, for working the same. We, undertake the full responsibility of the installation to be handed over duly to the owners after inspection and compliance with all the recommendations from the officer deputed by the State Government to carry out the Inspection.

Yours faithfully,

.....

Signature of the lift  
installation Contractor

## ON LIFT CONTRACTORS LETTERHEAD

Electrical Inspector, **Division**  
**El office address**

Dear Sir,

**Subject: -Lift Installation at.....**

Ref: - 1) **Lift Company name** Contract No:  
 2)'A' Form No.:

This is to certify that the above equipment supplied & erected by our company in accordance with the following items mentioned below: -

1. The Lift Buffers confirms with IS14665 (Part4/Sec.1):2001
2. The Lift Guide Rails & Guides shoes confirms with IS14665(Part4/Sec.2):2001
3. The Lift Car Frame. Car gate /doors ,roof of the complete enclosures & counter weight & suspension confirms with IS14665 (Part 4/ Sec.3) : 2001
4. The Lift Safety Gears & Governors confirm IS14665(Part4/Sec.4):2001
5. The Lift doors locking devices & contacts confirm IS14665 (Part4/Sec.6):2001
6. The Lift Machine & Brakes confirm IS14665(Part4/Sec.7):2001
7. The Lift wire ropes confirm IS14665(Part4/Sec.8):2001
8. The controller & Operating devices to lift confirm IS14665(Part4/Sec.9):2001
9. The Lift Retiring cam confirm IS14665(Part4/Sec.5):2001
10. The Trailing cable confirm with the regulation at Bombay Fire Insurance Association & B.S.S.977
11. The Lift machine motors earthed by two separate earthing and earth resistance are.....Ohms.
12. The fastening of the main suspension ropes are capable of sustaining a lead of not less than 80% of ultimate strength of the undisturbed rope which is 522814500Kg/
13. The equalizer & its fastenings, in its several parts & assembly have strength of more than 10% in excess of the strength of cable.
14. The speed governor is set to cause the application of the safety gear at a speed of not more than 40% not less than 15 % above the contract speed.
15. The loads on overhead beams & their supports & the factor of the safety have been calculated in accordance with clause 20(B)
16. The insulation resistance of the electrical parts of all operating devices is capable of withstanding for a minute a pressure of 2000 volts A. C.
17. Lift Motor is manufactured as per Indian Standards

Thanking you,

Stamp & Signature of the contractor





- Condition of the car gate : Ok Contact: Ok
5. Type of the landing gate : Manual / Auto Ms / Ss Coll / Swing / Telescopic / COPOD
- Condition of the landing gate : Ok Contact : Ok
6. Clear Entrance of the landing Gate : ..... mm (W) X.....mm (H)
7. Actual inside size of car : ..... mm (W) X ..... mm (D) X..... mm (H)
8. Actual inside car area :.....Sq. Mtr.
9. Gap between landing sill and car edge (State when it is more than 30 mm only)

**Lift shaft / Car Top**

1. Car Top Clearance :.....mm
2. Space between the car and shaft wall : Left ..... mm, Right.....mm
3. Type of the lift shaft enclosure : R.C.C / Brick work
4. Size of T guides for the car : ..... mm X ..... mm X.....mm
5. Size of T guides for the counterweight : ..... mm X ..... mm X.....mm
6. Placement of Guides : Left ..... mm Left. .... mm Car  
CW Right ..... mm  
Right.....mm
7. Gap between car enclosure and Cwt brackets :..... mm

**Machine Room**

1. Size of the machine room : ..... mm (W) X..... mm (D) X..... mm (H)
2. Machine room door opening : ..... mm (W) X..... mm (H)
3. Height of M/c room above platform : ..... mm (H) Limit Switch Operation : Ok
4. Main power switchgear : ELCB Make ....., 415 V, Current. .... A ..... mA TPN /  
MCB- ....., 415 V, Current.....A
5. Aux Power Switchgear : MCB Make ....., 230 V, Current. .... A mA
6. Lift Mc Name Plate Details : Make..... Capacity..... Sr. No. ....  
Current..... A, Voltage..... V, Speed ..... rpm
7. Space around the lift machine : Front ..... mm Back ..... mm  
Right ..... mm Left .....mm
8. Space around the controller : Adequate
9. Technical data of main ropes : ..... Nos. ....mm dia
10. Technical data of main belt : Nos. ....mm X.....mm
11. OLD and ARD / UPS / DG : Provided
12. Independent entrance from top lift landing to lift machine room : Yes



महाराष्ट्र शासन  
अधीक्षक अभियंता,

Regi. No.{{परमिशन क्र.-  
Annexure C प्रमाणे }}

License No. {{लायसन्स क्र.-  
Annexure C प्रमाणे }}

उद्वाहन चालवण्याची अनुज्ञप्ती  
LICENSE FOR WORKING OF THE LIFT

{{अग्निशमन प्रकार-  
अग्निशमन / विना अग्निशमन }}

{{उद्वाहनाचा प्रकार-  
नवीन/आधुनिक/बदल }}

श्री / सर्वश्री :{{अर्जदाराचेसंपूर्णनाव}},{{ अर्जदाराचासंपूर्णपत्ता}}

विद्युत सुरक्षितता, सर्वांच्च प्राथमिकता

उद्वाहनधारक याना मुंबई उद्वाहन नियम, 1958 या नियम 4 (2) या तरतुदीनुसार खालील अटीच्या अधीन राहून नमूद केलेले उद्वाहन चालविण्याची अनुज्ञप्ती या द्वारे मंजूर करण्यात येत आहे

उद्वाहनअसलेल्याजागेचापत्ता व स्थान :- {{उद्वाहन क्र.}}{{उद्वाहन असलेल्या जागेचा पत्ता व स्थान}}

उद्वाहनाचा तपशील  
DETAILS OF THE LIFT

(1) Make of lift:

(2) Capacity of lift:

(3) Horsepower of Motor:

(4) Speed of lift:

(5) Type of Drive

(6) No. of Stop:

विद्युत निरीक्षक, \_\_\_\_\_

अधीक्षक अभियंता, \_\_\_\_\_

Electrical Inspector, Division

Superintending Engineer, Circle

Conditions:-

1. Change of name of the Owner or Society shall be communicated to this office to modify the license accordingly.
2. It will be the responsibility of the Owner to give the Maintenance of the Lift to the Registered lift Contractor.
3. Owner and the Lift Contractor are fully responsible to keep the lift in safe working condition.

विशेषसूचना:-अनुज्ञप्ती चौकटीत बसून उद्वाहनामध्ये लावणे आवश्यक आहे

To be displayed in the lift car duly framed.

**ON ARCHITECT LETTER HEAD**

Ref: -

Date:-

**ARCHITECT CERTIFICATE**

The Building named as “ \_\_\_\_\_ ” having

\_\_\_\_\_ has been constructed / is under construction. The Civil Building Plans for the same are approved by Ex. Engineer \_\_\_\_\_ Municipal Corporation/Town Planner Dist.-\_\_\_\_\_, Vide Letter No. \_\_\_\_\_ Dated \_\_\_\_\_ having G + \_\_\_\_\_ Floors as per approved Building Drawing

This is to certify that, According to the sanctioned building plan/As per Actual Site Condition for total floors, the total heights of the building from Surrounding Ground Level to top most floors [ \_\_\_\_\_ Floors] Terrace slab is \_\_\_\_\_ Mtrs.

The Particulars of the Lift Shaft & Machine Room are shown in the Civil Approved Building Drawings

This certificate is issued for complying the statutory Requirement laid down in the “The Maharashtra Lift Rules 1958”.

Dated Signature of Architect  
With Name & Designation  
With Registration number Stamp

Copy To,  
Electrical Inspector,  
Industries, Energy, labour & Mining Department,

.....,  
.....Pin-.....

**ON R.C.C. CONSULTANT LETTER HEAD**

**Ref: -**

**Date:-**

**STRUCTURAL STABILITY CERTIFICATE**

The Building named as “ \_\_\_\_\_ ” having

\_\_\_\_\_ has been constructed/is under construction. The Civil Building

Plans for the same EEBP \_\_\_\_\_ Municipal Corporation/ Town Planner Dist. \_\_\_\_\_

Vide Letter No- \_\_\_\_\_ Dated \_\_\_\_\_ having G+ \_\_\_\_\_ Floors as per approved Building Drawing.

This is to certify that, the lift machine room slab for lift for the above building has been designed by me us in accordance with the specification of the elevator manufacture confirming the relevant I.S. And National Building Code 2016 and the same are structurally sound to take the imposed load of the machinery.

Also, it is certified that, the Lift Shaft is constructed with water proof walls by bricks/ RCC/ with Laminated Toughened Glass having \_\_\_\_\_ mm thick [for Glass Shaft Only] had adequate Strength, and have been designed & constructed as per the requirement laid down in the “The Maharashtra Lift Rules 1958”, National Building Code 2016 and relevant I.S. , is having Fire resistance of two hours.

This certificate is issued for complying the statutory Requirement laid down in the “The Maharashtra Lift Rules 1958”.

**Signature of Structure Engineer  
With Name & Designation  
With Registration number Stamp**

**Copy To,  
Electrical Inspector,  
Industries, Energy, labour & Mining Department,**

.....,

.....Pin-.....

“ परिशिष्ट क ”

परवानगी / अनुज्ञप्ती क्रमांकासाठी अनुसरावयाची पद्धती

A	M	00	0000	DDMMYY
1	2	3	4	5

१	A- उद्वाहन उभारणीस परवानगी देणे
	B- उद्वाहन चालविण्याची अनुज्ञप्ती देणे
२	M - अधीक्षक अभियंता, मुंबई
	P- अधीक्षक अभियंता, पुणे
	N - अधीक्षक अभियंता, नागपूर
	S - अधीक्षक अभियंता, छ.संभाजीनगर
३	जिल्हा संकेतांक
४	अनुक्रमांक
५	परवानगी/अनुज्ञप्ती जारी करण्याची दिनांक DDMMYY स्वरूपात

जर पालघर जिल्ह्यातील उद्वाहन उभारणी परवानगी दिनांक ०७/०५/२०२५ रोजी जारी करण्यात आली असेल, तर परवानगी क्रमांक असा असेल -

A / M / ०८ / ०००१ / ०७०५२०२५

जिल्हा संकेतांक	
जिल्हा	संकेतांक
विद्युत निरीक्षक, मुंबई	०१
विद्युत निरीक्षक, सांताक्रुझ	०२
विद्युत निरीक्षक क्र.१, ठाणे	०३
विद्युत निरीक्षक क्र.२, ठाणे	०४
विद्युत निरीक्षक, रायगड	०५
विद्युत निरीक्षक, रत्नागिरी	०६
विद्युत निरीक्षक, सिधुदुर्ग	०७
विद्युत निरीक्षक, पालघर	०८
विद्युत निरीक्षक,पुणे	०९
विद्युत निरीक्षक, सातारा	१०
विद्युत निरीक्षक,कोल्हापुर	११
विद्युत निरीक्षक,सोलापुर	१२
विद्युत निरीक्षक, सांगली	१३
विद्युत निरीक्षक,छ.संभाजीनगर	१४
विद्युत निरीक्षक, जालना	१५
विद्युत निरीक्षक, परभणी	१६
विद्युत निरीक्षक, हिंगोली	१७
विद्युत निरीक्षक,बीड	१८
विद्युत निरीक्षक,लातूर	१९
विद्युत निरीक्षक,धाराशिव	२०
विद्युत निरीक्षक,नांदेड	२१
विद्युत निरीक्षक,नाशिक	२२
विद्युत निरीक्षक, अहिल्यानगर	२३
विद्युत निरीक्षक, जळगांव	२४
विद्युत निरीक्षक, धुळे	२५
विद्युत निरीक्षक, नंदुरबार	२६
विद्युत निरीक्षक, नागपूर	२७
विद्युत निरीक्षक, वर्धा	२८
विद्युत निरीक्षक, अकोला	२९
विद्युत निरीक्षक, बुलढाणा	३०
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